

## PROVIDER DISPUTE RESOLUTION REQUEST

### INSTRUCTIONS

- Please complete the below form. Fields with an asterisk ( \* ) are required.
- Be specific when completing the DESCRIPTION OF DISPUTE and EXPECTED OUTCOME.
- Provide additional information to support the description of the dispute. Do not include a copy of a claim that was previously processed.
- Multiple "LIKE" claims are for the same provider and dispute but different members and dates of service.
- Mail the completed form to:

CORE Care Select  
Attn: PDR  
P.O. Box 70033  
Anaheim, CA 92825

<b>*PROVIDER NPI:</b>	<b>PROVIDER TAX ID:</b>
<b>*PROVIDER NAME:</b>	
<b>PROVIDER ADDRESS:</b>	

**PROVIDER TYPE**    MD    Mental Health Professional    Mental Health Institutional    Hospital    ASC  
SNF    DME    Rehab    Home Health    Ambulance    Other \_\_\_\_\_  
(please specify type of "other")

**CLAIM INFORMATION**    Single    Multiple "LIKE" Claims (complete attached spreadsheet)    *Number of claims:* \_\_\_\_\_

<b>* Patient Name:</b>		<b>Date of Birth:</b>	
<b>* Health Plan ID Number:</b>	<b>Patient Account Number:</b>	<b>Original Claim ID Number:</b> (If multiple claims, use attached spreadsheet)	
<b>Service "From/To" Date:</b> ( * Required for Claim, Billing, and Reimbursement Of Overpayment Disputes)	<b>Original Claim Amount Billed:</b>	<b>Original Claim Amount Paid:</b>	

<b>DISPUTE TYPE</b>	
<input type="checkbox"/> Claim	<input type="checkbox"/> Seeking Resolution Of A Billing
<input type="checkbox"/> Appeal of Medical Necessity / Utilization Management	<input type="checkbox"/> Determination Contract Dispute
<input type="checkbox"/> Decision Disputing Request For Reimbursement Of Overpayment	<input type="checkbox"/> Other:

**\* DESCRIPTION OF DISPUTE:**

**EXPECTED OUTCOME:**

<b>Contact Name (please print)</b>	<b>Title</b>	<b>Phone</b>
<b>Signature</b>	<b>Date</b>	<b>Number (Fax #)</b>

[ ] CHECK HERE IF  
ADDITIONAL INFORMATION IS  
ATTACHED  
(Please do not staple)  
ICE Approved 10/5/07, effective  
1/1/08

*For Health Plan/RBO Use Only*

TRACKING NUMBER \_\_\_\_\_ PROV ID# \_\_\_\_\_

CONTRACTED \_\_\_\_\_ NON-CONTRACTED \_\_\_\_\_

